



BH Electronics, Inc. Employment Application

Our interview process includes interview, skills test, basic math test, physical and tests for illegal substances. If you need reasonable accommodations for the application process or job, talk with the Human Resources Manager.

All BHE positions are subject to the ITAR (International Traffic in Arms Regulations) and/or the EAR (Export Administration Regulations). Candidates must qualify as a U.S. Person according to U.S. Federal law (have a green card, US Citizenship or special refugee status).

BH Electronics, Inc. is committed to providing equal employment opportunity to all employees and applicants for employment without regard to race, color, religion, creed, sex, gender identity, gender expression, age, national origin, genetic information, disability, marital or veteran status, sexual orientation, or any other legally protected status and in compliance with federal, state, and local law.

Name _____ Date _____
(Last) (First) (Middle)

Address _____
(Number) (Street) (City) (State) (Zip Code)

Cell Phone _____ Best Time to Call _____

Position Applied For _____

Pay Expectation for Position \$ _____ per hour OR annually _____

How were you referred here? _____

Have you ever worked for this company before? Yes _____ No _____ When? _____

Have you ever applied for work with this company before? Yes _____ No _____ When? _____

Are you legally eligible to work in the US? _____

Education

Type of School	Name and Location of School	Years Completed	Major Course	Minor Course	Diploma/Degree
Grade					
High School					
College or University					
Other Courses					

Employment – List Current or Most Recent Position First, Then in Order

Last Job Title _____ Company Name _____

Company City _____ Company Phone _____

Basic duties _____

Reason for leaving _____ Start Date: _____ End Date: _____

Next-To-Last Job

Last Job Title _____ Company Name _____

Company City _____ Company Phone _____

Basic duties _____

Reason for leaving _____ Start Date: _____ End Date: _____

Job Title _____ Company Name _____

Company City _____ Company Phone _____

Basic duties _____

Reason for leaving _____ Start Date: _____ End Date: _____

Job Title _____ Company Name _____

Company City _____ Company Phone _____

Basic duties _____

Reason for leaving _____ Start Date: _____ End Date: _____

Computer Experience for Clerical and Professional Positions

Excel Proficient ___ Familiar ___ Need Training ___ **PowerPoint** Proficient ___ Familiar ___ Need Training ___
Word Proficient ___ Familiar ___ Need Training ___ **Outlook** Proficient ___ Familiar ___ Need Training ___
MRP/ERP Proficient ___ Familiar ___ Need Training ___ **Scanner/Printer** Proficient ___ Familiar ___ Need Training ___

Production Experience for Production Positions

Hand Soldering Proficient ___ Familiar ___ Need Training ___ **Microscope** Proficient ___ Familiar ___ Need Training ___
PCB Assembly Proficient ___ Familiar ___ Need Training ___ **Print Reading** Proficient ___ Familiar ___ Need Training ___

GENERAL:

Do you have additional skills or experiences not mentioned elsewhere which have a direct bearing upon your qualifications for the job you are seeking? (Describe) _____

Application Certification

I certify that answers given herein are true and accurate to the best of my knowledge.

I authorize investigation of all statements made on this application and in the application process (interview, etc.) as may be necessary in arriving at an employment decision.

This application for employment shall be considered active for a period of time not to exceed 30 days. Any applicant wishing to be considered for employment beyond this time period should re-apply.

I hereby understand that I must have the minimum qualification for an identified open position and have filled out this application completely and signed it to be considered. Employment may be contingent on successful completion of a medical examination.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization.

I authorize BH Electronics, Inc. to investigate all statements contained herein and the references and employers listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal otherwise, and I release BH Electronics, Inc. all from liability and damages for performing reference checking and releasing information to subsequent employers.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the employer.

Print Name

Signature of Applicant

Date